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**Innovative Teaching Grants 2023-2024  
Budget and Workplan Materials**

**Budget Materials:** As a part of your application, please submit a budget that describes how you would spend grant funds, should you be awarded them, using the template below.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Project Title: (insert below)** | | | | |
|  | | | | |
| **Item** | **Description of Importance to Project** | **Cost** | **Quantity** | **Subtotal (Cost times quantity)** |
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| **TOTAL** | | | |  |

**Workplan Materials:** As a part of your application, please describe the actions you would take monthly that describes how you would achieve the goals outlined in your application, using the template below. We’ve added the required actions for the grant in the template; please add other actions you would take.

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| **Month** | **Big Actions You Would Take** |
| December 2023 | * Check in with Junior League representative. |
| January 2024 | * Check in with Junior League representative. |
| February 2024 | * Check in with Junior League representative. |
| March 2024 | * Check in with Junior League representative. |
| April 2024 | * Check in with Junior League representative. * Send itemized receipts to [innovativeteachinggrants@jlmemphis.org](mailto:innovativeteachinggrants@jlmemphis.org) by  April 26, 2024. |
| May 2024 | * Check in with Junior League representative. * Submit video documenting project and signed video consent/permission forms for any featured students to [innovativeteachinggrants@jlmemphis.org](mailto:innovativeteachinggrants@jlmemphis.org) by May 3, 2024. |